

Minutes of Alderman White PTA AGM

Wednesday 29th November 2017

Meeting Room

Present

Esther Fulton
Nicola Caley
Samantha Smith
Karsten Stephan
Vicky Ricketts
Lisa Hornidge

Apologies

Julie Francis
Dorothee Bechtloff

		<u>Actions</u>
1	<u>Updates</u> <ul style="list-style-type: none">• Lisa happy to take on the role of Chairman as long as have back up of committee members	
2	<u>Christmas Fair</u> <ul style="list-style-type: none">• New poster to be composed so that can be put on newsletter and social media• Chocolate supports- Cadbury's is a no, but Lisa to contact Thorntons and beg, will also go to Sainsbury's and Tesco donating to and tombola• Wristbands on entry- £1 for adults- entrance tables needed• Any students from school to be involved? - 14 students willing to help so far from Julie. Nicola has been in contact with senior students• No fairground ride or bouncy castle –too babyish!• 21 craft stalls so far• Frozen 'characters' to be milling around and having photos taken• Games-to be led by the students• mulled wine not doing it- hot chocolate with marshmallows, milk shakes and other hot drinks, canned drinks• kitchen and caretakers been contacted and cleaners by Nicola• Food –hotdogs and veg hotdogs, mince pies, chocolate fondue – need to gather volunteers- Vicky will oversee the kitchen as trained• Stall holders able to turn up from 4pm• Doors open from 6pm with Christmas music• Food to be served from beginning• Music/dance happening at 6.30 and 7.30 slots for 15 mins.• Decorating etc. will be starting from 3pm if anyone is free to help with setting up• Esther to make signs for fair	<p>Lisa to contact Ele about updating poster Samantha to contact school regarding offers for donations of chocolates and bottles</p> <p>Lisa and Samantha to meet with Julie tomorrow to discuss final arrangements</p> <p>Samantha and Lisa to do extra shop after contacting Anne</p> <p>Esther to do signs</p>

3	<u>Old People's tea party</u> <ul style="list-style-type: none">• Thursday 7th Dec in the afternoon- times for this?• Member of staff to contact 1940's tea room to offer cakes for event• Tesco doing cakes for event• Lisa to go to Costco to buy cobs and sandwich fillings –using Anne's card• Karsten organising performers for afternoon	
	Next PTA meeting to be Tuesday 15th January 6.30pm in the Meeting Room	